

TOWN OF BEDFORD
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ORGANIZATION MEETING
AGENDA

Tuesday, January 3, 2012 ~ 8:00pm

CALL TO ORDER

1. Designation of official newspaper.
2. Town Board constituting an audit committee.
3. Membership in the Association of Towns:
 - A. Approve payment of dues.
 - B. Authorization to Supervisor to vote on behalf of the Town.
 - C. Appoint an alternate to vote.
4. Authorize Supervisor to approve attendance of Town officials at seminars, etc., in accordance with 2012 Budget.
5. Finance – Request the following actions:
 - A. Adoption of Investment Policy.
 - B. Designation of Depositories.
 - C. Authorize Supervisor to transact business with designated depositories and sign necessary paperwork.
 - D. Adoption of Transfer Policy.
 - E. Authorize payments prior to audit.
 - F. Mileage Reimbursement—55.5¢.
 - G. Designation of Town Credit Cards.
6. Establishment of standard hours for positions within the Town of Bedford.
7. Determine date for 1st Regular Town Board Meeting in November 2012.
8. 2012 Fee Schedule.
9. Consider authorization for Supervisor to enter into agreements with Contractors, Consultants, etc.:
 - A. Business Automated System (BAS) (Clerk System).
 - B. Carl Anderson (Court Stenographer).
 - C. Environmental Planning & Management.
 - D. Evans Associates.
 - E. Hahn Engineering.
 - F. H. Stanley Johnson & Co. (Tax Maps).
 - G. John Milnes Baker.
 - H. Keane & Beane, P.C.
 - I. North East Westchester Special Recreation, Inc.
 - J. Northwind Kennels.
 - K. Precise Translations (Court Interpreter).
 - L. Spring Hill Kennels.
 - M. Stellaris.
 - N. Sullivan Data Management.
10. Appointments:
 - A. Commissioner of Public Works.
 - B. Confidential Secretary to the Supervisor.
 - C. Deputy Supervisor.
 - D. Illegal Discharge Officer.
 - E. Receiver of Taxes.
 - F. Town Attorney.
 - G. Town Historian.
 - H. Town Engineer and Stormwater Management Officer.